

The Core at Corby Cube

Theatre Technician

Large Print Version

Advert

Our Technical department is at the heart of the venue and we are looking for a new team member to work with us providing high end technical support to our full programme and help maintain our excellent standards. The role involves working closely with our Chief Technician and deputising for them on some productions. We are looking for a can-do attitude and good customer service.

For the right candidate we can provide lots of opportunities to train and develop on leading industry equipment, in an organisation that is investing heavily in the latest technology.

Job Description

Department: Technical

Job Title: Theatre Technician

Responsible to: Chief Technician

Responsible for (When Duty Technician): Part-time/Casual Technicians

Job Purpose:

- To play a key role in the technical delivery of The Core's Theatre, Events and Creative Project programme.
- To carry out maintenance on technical equipment, infrastructure and general building facilities and equipment within The Core's leased areas.
- To assist in the preparation and running of ancillary spaces for bookings.

Key Task Areas

1. To be instrumental in the technical preparation for and delivery of shows, creative projects and cinema screenings to a high standard.
2. Prepare spaces, equipment, furniture and the format of rooms ready for use.
3. When required, to fulfil the role of Duty Technician in accordance with The Core's policies and procedures. Including the supervision of part-time/casual technicians.

4. To maintain and upkeep all spaces of The Core including routine maintenance and improvement works.
5. To provide excellent customer service to The Core's internal and external customers.
6. To supervise and assist contractors when required.
7. Promote and adhere to the organisation's culture and values.
8. To undertake equipment maintenance.
9. To drive any Theatre vehicles when required, if a suitable license is held.
10. To maintain up to date knowledge of current and new equipment and practices.
11. To be aware of, adhere to, and implement any legislative requirements consistent with overall duties of this post, with particular regard to Health and Safety policies and procedures, General Data Protection Regulations and Equality Act 2010.
12. To undergo relevant training and development required by the Chief Technician.

To carry out any other tasks allocated by the Chief Technician/Head of Operations on an ad hoc or continuing basis, commensurate

with the general level of responsibility of the post.

Person Specification

Essential Criteria:

Experience:

- Experience in a similar environment.

Knowledge:

- A good understanding of the operation of current technical equipment.
- Understanding and commitment to high production values of live performance.

Skills/Abilities:

- Excellent customer service skills.
- Strong organisational skills.
- Good IT skills (Word, Excel).
- Excellent communication skills, both oral and written.
- Ability to work as part of a team and on own initiative.
- Able to work under pressure and maintain a positive attitude at all times.
- Attention to detail.
- Ability to adapt and problem solve.
- Experience of lifting & moving heavy loads.

- An understanding of the irregular nature of theatre hours and a flexible approach to the working week.

Desirable Criteria:

Experience:

- Working within a venue with a large and active participatory programme.
- Experience of technical delivery of received work.
- Experience of maintaining and developing performance, backstage, and ancillary areas.

Knowledge:

- Proven interest in at least one of lighting, sound, staging and flying systems & rigging.
- Any formal theatre qualifications / relevant training certification.

Skills/Abilities:

- Good people management and staff deployment skills.
- General maintenance skills and familiar with use of power and hand tools.

Summary of Terms & Conditions

Job Title: Theatre Technician

Contract Type: Full-time permanent position

Salary: £21,625 - £22,125 per annum (DOE)
paid monthly on 20th of each month

Hours of Work: 37 hours per week, working in shifts, must be available to work evenings and weekends.

Work Location: The Core at Corby Cube, Corby Cube Theatre Trust, Corby Cube, George Street, Corby, Northants, NN17 1QG.

Holidays: Holiday year April – March. 31 days per annum (including 8 days statutory holiday) - pro-rata in 1st year. 33 days per annum after 3 years continuous service. 36 days per annum after 5 years continuous service.

Notice Period: 4 weeks (once completed probationary period)

Subject to: Minimum age requirement of 18 years of age, satisfactory references, 6 month probationary period and compliance with Immigration, Asylum and Nationality ACT 2006 and the immigration Act 2016

Pension Scheme: Contributory staff pension, 5% employee and 3% employer. NTT pension scheme is provided by NOW pensions. NTT will

contribute after 3 months service

Additional Benefits: Free Employee Assistance Programme run by Health Assured, Complimentary tickets available on selected shows throughout the year and 10% discount at our bars and theatre shop.